



# Centre for Open and Distance Learning(CODL) Tezpur University

Tezpur, Assam- 784028

**ASSIGNMENT FOR AUTUMN SEMESTER END EXAMINATION, 2018**

**Course Name - Foundations of Management**

**Course Code- DHR 101**

**Full Marks= 30**

*The figures in the right-hand margin indicate marks for the individual questions*

1. Considering an inflation rate of 5%, create an incremental budget with revenue and expenditure heads for a college. **5**
2. Using suitable real-life examples, illustrate the different managerial skills propounded by Henry Mintzberg. **10**
3. Visit any organisation, understand their concept of staffing and provide details about how each step in the process is carried out at that organisation. **15**

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